



## **ComfortDelGro Corporation Limited**

### **Water Policy & Management Plans**

To establish a Group Water Policy Statement and Water Management Plan to monitor and minimise water consumption throughout the Group.

#### **Scope**

This Policy statement shall be applied to all Business Units (BUs) within the ComfortDelGro ('CDG') Group. Any deviation from the Policy statement must be highlighted to GCRSO and submitted to MD/GCEO for concurrence.

#### **Terms and Definitions**

CDG refers to ComfortDelGro Corporation Limited.

ComfortDelGro's Business Units (BUs) comprise of the following:

- ComfortDelGro Bus
- ComfortDelGro Engineering
- ComfortDelGro Driving Centre
- ComfortDelGro Rent-A-Car
- ComfortDelGro Insurance Brokers
- Comfort Transportation
- Citycab
- Moove Media
- SBS Transit
- SETSCO
- VICOM
- Australia BUs (i.e. CDC NSW, CDC Victoria etc)
- Malaysia BUs (i.e. CityLimo Leasing etc)
- China BUs (i.e. Jilin CDG Taxi, Chengdu Taxi etc)
- UK/Ireland BUs (i.e. Metroline, CityFleet etc)
- New Zealand (i.e. Auckland One Rail)

#### **Waste Policy Statement**

The ComfortDelGro Group of Companies aims to minimise and conserve water whenever possible. The organisation will foster environmental awareness and understanding among all internal and external stakeholders, and make continual improvements on our water management practices. The water management and conservation efforts will be communicated to the public through our Sustainability Reports.

#### **Roles & Resources**

The Group Risk and Sustainability Office is responsible for developing the targets/goals and plans together with the Business Units (BUs) for Water Management.

CDG Group and its Business Units (BUs) shall adopt the Water Policy and Plans to ensure consistent efforts in minimising waste production.

All BUs shall adhere to the local environmental law, standards and regulations where applicable.

## Communications

All levels in the organization shall be informed of the water management initiatives and goals, and show support towards water conservation throughout the Group.

## Water Management System

CDG Group adopts a water management plan where water consumption is monitored and tracked in the beginning of every month to detect water leakages.

The Group is conscious of the limited water resource in Singapore and has replaced the existing water fittings with minimum 2 ticks, Water Efficiency Labelling Scheme (WELS) “Very Good Rating” taps (refer to Table 1) in the Head Office.

Singapore BUs shall attempt to procure minimum 2 ticks WELS taps when the existing taps are due for replacement. Overseas BUs shall attempt to procure taps with similar flow rates as 2 ticks WELS taps for existing taps due for replacement.

BUs shall also adopt NEWater for operations whenever possible.

The Group and all Singapore BUs shall strive to minimally achieve the Public Utilities Board (PUB)’s Water Efficient Building (WEB) Certification by 2030. BUs will need to meet minimum water flow rates of WELS “Very Good Rating” for all water fittings before qualifying for the WEB Certification.

BUs shall install additional water valve which is easily accessible to minimize water wastage due to faulty taps or flushing system whenever deemed necessary.

Products/Fittings	Flow Rate/Flush Capacity Requirements	
	2-tick ✓✓	3-tick ✓✓✓
Shower Taps & Mixers (L/min)	> 5 to 7	5 or less
Basin Taps & Mixers (L/min)	> 2 to 4	2 or less
Sink/Bib Taps & Mixers (L/min)	> 4 to 6	4 or less
Dual-flush flushing Cisterns (litres per flush)	> 3.5 to 4.0 (full flush) > 2.5 to 3.0 (reduced flush)	3.5 or less (full flush) 2.5 or less (reduced flush)
Urinal Flush Valve & Waterless Urinals (litres per flush)	> 0.5 to 1	0.5 or less or waterless urinals
Water closet (WC) flush valves (litres per flush) -from 1 Jan 2022	>3.5 to 4.0	3.5 or less

Table 1: Water Efficient Labelled Fittings<sup>1</sup>

## Staff Engagement

To create greater awareness among staff, posters and circulars shall be effectively communicated throughout organisation to ensure everyone knows the local environmental law, rules and regulations and how water conservation can be achieved in their daily routines.

<sup>1</sup> [https://www.pub.gov.sg/Documents/WELS\\_Requirement.pdf](https://www.pub.gov.sg/Documents/WELS_Requirement.pdf)  
Updated: 11 Nov 2020 (CP/GRSO/WP/001)

## **Review Action Plans**

The action plans committed by various BUs shall be reviewed on a monthly and quarterly basis as follows:

- Monthly Sustainability – Environmental Working Group meetings
- Quarterly Management Sustainability Committee meetings

## **Review Water Policy & Management Plans**

The Water Policy and Management Plans shall be reviewed every three years.